

Name of meeting: Annual Council
Date: 22 May 2013

Title of report: Appointment to Outside Bodies/other Committees

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan ?	No
Is it eligible for "call in" by Scrutiny ?	No, as it is a Council entitled to appoint to Outside Bodies under legislation
Date signed off by <u>Director</u> & name	10 May 2013, David Smith, Director of Resources
Is it signed off by the Director of Resources?	No financial implications
Is it signed off by the Acting Assistant Director - Legal & Governance?	No legal implications
Cabinet member portfolio	Not applicable

Electoral [wards](#) affected: All

Ward councillors consulted: Not applicable

Public or private: Public

1. Purpose of report

To consider allocation of places/ratios, as appropriate, to various Outside Bodies.

2. Key points

The Council's representation on the various Outside Bodies/other Committees is split into a three part schedule. Copies of Schedules 1 and 2 are attached. Schedule 1 is primarily concerned with representation on joint authorities and major bodies. Schedule 2 is concerned with other bodies, and Schedule 3 is primarily concerned with representation on charities which are referred to Area Committees to put forward nominations.

The Council is responsible for overall allocations/ratios, as appropriate for those bodies within its remit, and Cabinet is responsible for nominations to bodies concerned with executive functions. The Director of Resources has delegated authority, in consultation with Group Business Managers, to receive and process nominations.

In relation to the Yorkshire Purchasing Organisation Joint Committee a request has been received that each of the constituent Authorities should pass a resolution, waiving political balance rules which are applicable to the Yorkshire Purchasing Organisation Joint Committee, and also determine which of the Council's two nominees will have the one vote on behalf of the Authority.

In relation to Kirklees Active Leisure, Council is asked to determine which Member will be authorised for the purposes of Member meetings, (which are distinct from Director meetings) i.e. to exercise a vote, pursuant to Section 323 of the Companies Act 2006; further, to note that Mr D Smith, Director of Resources, will continue as Company Secretary, with no director status or voting rights.

Other Kirklees officer company secretaries to note are:-
Ms Vanessa Redfern, Acting Assistant Director, Legal, Governance and Monitoring – for Kirklees Metropolitan Development Company Limited;
Mr Paul Kemp, Acting Assistant Director, Investment and Regeneration – for Kirklees Stadium Development Limited.

3. Implications for the Council

The Council's interests will be represented by the appointed representatives.

4. Consultees and their opinions

Group Business Managers, who support the approach.

5. Next steps

Following approval, the various Outside Bodies will be notified of the nominations.

6. Officer recommendations and reasons

That, in order to fill places on the various Outside Bodies:

- (1) Council confirms the allocation of places/ratios, as appropriate in Schedules 1 and 2 and notes that Group Business Managers will put forward nominations to the Director of Resources to fill any vacancies or make any adjustments to nominees previously put forward, as appropriate, subject to (4) below.
- (2) Those bodies with executive functions be referred to Cabinet to put forward nominations.

- (3) In relation to the Yorkshire Purchasing Organisation Joint Committee, the Council agrees to waive political balance rules which apply in accordance with Section 17 of the Local Government and Housing Act 1989 (this requires approval with no Member voting against); and that Cabinet, in determining the nominees, resolves which Member will have the one vote on behalf of the Council.
- (4) That one of the Council Trustees on Kirklees Active Leisure be Councillor Amanda Stubley, who be authorised to represent the Council for the purposes of Member meetings pursuant to Section 323 of the Companies Act 2006, to exercise a vote, and that Council notes that Mr D Smith, Director of Resources, will continue as Company Secretary, with no director status or voting rights.
- (5) Further, Council notes that Ms Vanessa Redfern, Acting Assistant Director, Legal, Governance and Monitoring, and Mr Paul Kemp, Acting Assistant Director, Investment and Regeneration, are respectively Company secretaries for Kirklees Metropolitan Development Company Limited, and Kirklees Stadium Development Limited.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer and relevant papers

Adrian Johnson, Governance Officer, 01484 221712
Email: adrian.johnson@kirklees.gov.uk

Background Papers: None

9. Assistant director responsible

Vanessa Redfern, Acting Assistant Director, Legal, Governance and Monitoring.

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Body	Email	No of Reps	Term of Office	Restrictions	Members	Vacancies
Association of West Yorkshire Authorities		3	1 year	Normally three party leaders	Robert Christopher Light Mehboob Khan Kath Pinnock	No
Calderdale and Kirklees Careers Limited		3 directors which may be elected Members/Officers/other nominees.	Indefinite - at requirement of council		Simon Taylor - Head of TQI, Secondary and Lifelong Learning Molly Walton Hilary S Richards	No
Children's Trust formerly Kirklees Partnership Children and Young People		4 Members Ratio 2 from Cabinet and 2 from opposition groups	None		Donna K Bellamy Peter O'Neill Cath Harris	Yes
Environment Agency - Yorkshire Regional Flood and Coastal Committee		1 (DPS) and 1 Deputy (DOD)	Until 31 May 2015; thereafter a 4 year term will apply.		David Paul Sheard Darren O'Donovan	No
Huddersfield Town Centre Partnership Limited		3	1 year	Normally two members and one officer	Ken Sims Andrew Cooper Peter McBride	No
Intruplas Limited		One	no stipulation		Andrew Charles Pinnock	No
Kirklees Metropolitan Development Company Limited		Maximum of 12 members (of which there is a maximum of 11 directors) - currently 6 members/directors	1 year	Must be an elected member	Christine M L Smith Ken Sims David Paul Sheard Carole Ann Pattison Eric Firth Andrew Charles Pinnock	No
Kirklees Neighbourhood Housing Limited		5 members	Annual		Roger Battye Dave Harris Elizabeth E Smaje Charles Greaves Molly Walton	No
Kirklees Partnership Executive		1	no stipulation		Mehboob Khan	No
Kirklees Partnership Regeneration and Sustainable Development		4 Members Ratio 2 from Cabinet and 2 from opposition groups	None		Donald M Firth Derek John Hardcastle Cathy Scott Peter McBride	No
Kirklees Partnership Safer, Stronger Communities		4 Members Ratio 2 from Cabinet and 2 from opposition groups	None		Donald M Firth Peter O'Neill Jean Calvert	Yes
Kirklees Stadium Development Ltd.		2 + 1 Alternate Director (CS)	None		Christine M L Smith Ken Sims Peter McBride	No
Leeds Bradford International Airport: Consultative Committee		1 Ratio 1	N/A		Peter Daniel McBride	No
Leeds City Region Leaders' Board		1 - Leader	N/A	Nominations by Cabinet	Mehboob Khan	No

Leeds City Region Transport Panel		1 Ratio Portfolio Holder for Transport	until portfolio holder changes		Peter McBride	No
Local Government Association - General Assembly		4	1 year July to July		Robert Christopher Light Andrew Cooper Mehboob Khan Kath Pinnock	No
Local Government Association: Boards: Safer Communities			None	Nominations made by LGA political groups	To be advised	No
Local Government Association: Commission - Urban		1 member, 1 officer	Not specified		Carole Ann Pattison	Yes
Local Government Association: Executive			None	Nominations made by LGA political groups	To be advised	No
Local Government Association: Policy Review Group - Strategy & Finance		2	None	Nominations made by LGA political groups	To be advised	No
Local Government Association: Commission - Rural		Not more than 2 members or one member and 1 officer	None		Christine M L Smith Paul Salveson	No
Local Government Yorkshire and Humber		1 - leader or nominee	None	Leader or nominee	Mehboob Khan	No
Local Government Yorkshire and Humber - employers' committee		1	1 year		David Paul Sheard	No
Mayor of Borough of Kirklees Appeal Fund		Mayor, plus 3 principal leaders	None	Mayor and chief executive are ex-officio	Adrian Lythgo - Chief Executive Robert Christopher Light Mehboob Khan Kath Pinnock David Ridgway	No
Parking & Traffic Regulations Outside London Adjudication Joint Committee		1 and 1 Sub	1 year	Nominations by Cabinet	Peter McBride	Yes
Peak District National Park Authority		1	Appointed until member ceases to be an elected member	Member must be renominated if their local authority re-election falls within their term of office	Nicola Turner	No
Pennine Prospects formerly South Pennine Rural Regeneration Company		1 member	Continuous		Nicola Turner	No
QED (KMC) Limited (Special Schools)		1 Member	No period/term of office	Cabinet Member not appropriate. Member also serves on the holding company, QED (KMC) Holdings Ltd	Christine M L Smith	No

SITA (Kirklees) Limited		1 director and 1 alternative director (CS)	1 year		Christine M L Smith David Paul Sheard	No
Special Interest Group of Metropolitan Authorities (SIGOMA)		1	1 year		Mehboob Khan	No
West Yorkshire Fire and Rescue Authority		4 members Ratio 2: 1: 1	1 year		Lisa J Holmes Judith M Hughes Mehboob Khan Cahal Burke	No
West Yorkshire Integrated Transport Authority		4 Members Ratio 2: 1: 1	1 municipal year		Elizabeth E Smaje Gwen Lowe Eric Firth Andrew Charles Pinnock	No
West Yorkshire Integrated Transport Authority (Kirklees District Liaison Committee)		3 Members	1 Municipal Year		Christine M L Smith Peter McBride Graham Turner	No
West Yorkshire Integrated Transport Authority - Kirklees Passenger Consultative Committee		4 members	1 year		Elaine Ward Nigel Patrick Paul Salveson Mohan S Sokhal	No
West Yorkshire Integrated Transport Authority - Local Transport Plan Steering Group		1	1 year		Peter McBride	No
West Yorkshire Joint Services - Archives, Archaeology and Trading Standards Sub-Committee		3 Members	1 municipal year	Appointments determined by joint committee		Yes
West Yorkshire Joint Services - Grants Sub-Committee		3 Members	1 municipal year	Appointments determined by the joint committee		Yes
West Yorkshire Joint Services Committee		3 Members plus Leader of the Council Ratio 1: 1: 1	1 municipal year	Nominations by Cabinet	Salim Patel Christine M L Smith Mahmood Akhtar Mohan S Sokhal Mehboob Khan Andrew Charles Pinnock	Yes
West Yorkshire Joint Services Sub-Committees - Appointment and Appeals Panel		2	1 year	Appointment determined by the joint committee		Yes
West Yorkshire Joint Services Sub-Committees - Governance and Audit		1	1 Year			Yes
West Yorkshire Joint Services Sub-Committees - Joint Consultative Committee		1	1 year	Appointment determined by the joint committee		Yes

West Yorkshire Pension Fund Advisory Group - Joint Advisory Group		3 Members	3 year term to 2012		Hilary S Richards Eric Firth Naheed Mather	No
West Yorkshire Pension Fund Advisory Group - Pension Fund Investment Panel		2 Members	3 year term to 2012		Cliff Preest Eric Firth	No
West Yorkshire Police and Crime Panel		2 Members Ratio To comply with political balance across West Yorks	1 Municipal Year		David James Hall Ken Smith	No
Yorkshire & Humber Regional Migration Partnership - Local Authority Commission on Asylum and Migration		1 Member	1 Year	Must be Elected Member	Masood Ahmed	No
Yorkshire and Humberside Regional Broadband Joint Committee		1	None	Nominations by Cabinet - Must be Executive Member	Shabir Pandor	No
Yorkshire Purchasing Organisation		2 Members (AS/DOD) + 2 Subs (JH/HR)	1 year	Nominations by Cabinet	Judith M Hughes Hilary S Richards Amanda L Stubley Darren O'Donovan	No
Yorkshire Purchasing Organisation - Trans-Pennine Properties (Wakefield) Limited		2 members	Coincides with annual membership of YPO Management Committee		Darren O'Donovan Amanda L Stubley	No

Body	Email	No of Reps	Term of Office	Restrictions	Members	Vacancies
CO2 Sense Limited		2, including 1 non-executive member	1 Year		Adrian Lythgo Kath Pinnock	No
Deighton and Brackenhall Initiative Limited		4, 3 of whom shall be elected members of the Ashbrow or successor Ward and or a senior officer (HOS or higher)			David Morby Jean Calvert Cath Harris Ken Smith	No
Dewsbury Endowed Schools Foundation Trust Advisory Committee		8	1 municipal year		B Firth Nisar Choudray Eric Firth M Winterburn Khizar Iqbal Salim Patel Masood Ahmed Paul Kane	No
Dewsbury Learning Trust		1 (Member or Officer)			Simon Taylor - Head of TQI, Secondary and Lifelong Learning	No
Globe Environmental Business Centre Ltd		1 director	1 year		Adrian Lythgo	No
Huddersfield Mission Partnership Board		1			Andrew Jackson	No
Kirklees Active Leisure		2	None	Member but not Cabinet Member and advisable not to be Scrutiny Member	Jim Dodds Amanda L Stubley	No
Kirklees Admissions Forum		2	4 Years from 29.10.08	Independent Statutory Body - Nominations made by Cabinet	Christine M L Smith Carole Ann Pattison	No
Kirklees Churches Partnership Trust		4 Members plus 1 Officer	None		John Lambe David James Hall Andrew Cooper Gwen Lowe Cahal Burke	No
Kirklees Community Association		7			P Rock Judith Harrison Cora Carter - KFTRA Donald M Firth Christine M L Smith Eric Firth Robert Christopher Iredale	No
Kirklees Faiths Forum		2. 1 from North Kirklees and 1 from Huddersfield	None		Khizar Iqbal Andrew C G Marchington	No
Kirklees Henry Boot Partnership Ltd		1 (DM) + 1 Alternate (RL)	N/A		Donald M Firth Robert Christopher Light	No
Kirklees Historic Buildings Trust Ltd.		6	3 years until 13 June 2014		Barbara Allonby Jim Dodds Elizabeth E Smaje Paul Salveson David Paul Sheard Andrew Charles Pinnock	No

Kirklees Music School		4	None		Andrew L Palfreeman Hilary S Richards Carole Ann Pattison Andrew Charles Pinnock	No
Kirklees Schools Services Ltd.		1 Director (VK) + 1 Alt. Director (KR)	None		Viv Kendrick Karen Rowling	No
Kirklees Theatre Trust		3	3 years to 2013	Need not be a Member but no automatic continuation if cease to be a Member; must be formally nominated	Elizabeth E Smaje Carole Ann Pattison Andrew C G Marchington	No
Learning Board		4	1 year		Edgar Holroyd-Doveton Cath Harris Peter O'Neill	Yes
Locala Community Partnership Members' Council		2			Paul Kane Molly Walton	No
Media Centre Limited		1	None		John Craig Lawson	No
National Association of British Market Authorities		3	1 municipal year		Ken Sims Eric Firth Hanif Mayet	No
National Children's Research Centre		3 member / officer	None		Paul Johnson - Officer Judith M Hughes	Yes
National Coal Mining Museum for England Trust Ltd. - Liaison Committee		2	1 year		Elizabeth E Smaje Paul Salveson	No
Reserve Forces and Cadets Association for Yorkshire and the Humber		1 Member nominated to Ministry of Defence	Continuous term until removed		Christine M L Smith	No
Rural Action Yorkshire		1	3 years to June 2015		John Colin Cook	No
Sam Whitehead (of Fearnlea, Marsden) Trust		3	Continuous term	Members who represent Colne Valley ward	Donna K Bellamy David Ridgway Nicola Turner	No
School Organisation Advisory Group		6 Ratio to reflect the Council (currently 3:2:1)	1 year		Lisa J Holmes Peter O'Neill Kath Pinnock	Yes
Spenborough Co-operative Trust		1			Simon Taylor, Head of TQI	No
Standing Advisory Council for Religious Education		4	None		Mohan S Sokhal Shabir Pandor Andrew C G Marchington	Yes
West Yorkshire Rural Partnership		1 member (MH) + 1 substitute (AC)	None		Mark Hemingway Andrew Cooper	No
Yorkshire & Humberside Grid for Learning		1 Officer	1 year		Samantha Young, IT Service Manager	No

Yorkshire and Humber Region Home Safety Council		1 Member 1 Officer	1 municipal year		Elizabeth E Smaje	Yes
Yorkshire and Humber Space Board (Regional Improvement and Efficiency Board)		1 - Deputy Leader or Corporate Portfolio Holder + 1 Substitute	Annual		Peter McBride	Yes
Yorkshire and Humberside Pest Liaison Group		1 Officer	None		Sean Meehan	No
Yorkshire and Humberside Pollution Advisory Council		1 officer	1 year		Margaret Durkin	No
Yorkshire Energy Services		1 Member or Officer	None		Helena Tinker	No
Yorkshire Libraries and Information		1	None		Andrew Charles Pinnock	No
Yorkshire Tourism Council		1	N/A		Ken Sims	No